



Phone: (801) 973-4444
Fax: (801) 973-4451
After Hours: (801) 974-3075

Employment Application

Programs, services and employment are equally available to everyone. Please inform the Human Resources Department if you require reasonable accommodation for the application or interview.

Date of Interview: Month/Day/Year _____ / _____ / _____

Application Date: _____

How were you referred to us? _____

Position Applied for? _____

Name: _____

Address: _____

Phone: _____

E-mail: _____

Date Available to Start: _____ / _____ / _____

Salary Requirements: _____

If you are under 18 years of age, can you provide a work permit? Yes No If no, please explain:

Have you ever worked for this company? Yes No If yes, when?

Are you a citizen of the United States? Yes No

If not, are you legally allowed to work in the United States? Yes No

Type of employment desired: Full-Time Part-Time Temporary Seasonal

Have you ever pleaded guilty, no contest or been convicted of a crime? Yes No If yes, give dates and details:

Answering yes to these questions does not constitute and automatic rejection for employment. Date of the offense, seriousness and nature of the violation, rehabilitation and position applied for will be considered.

Summarize Your Special Skills, Education, or Qualifications:

Previous Employment (Begin with most recent position)

Dates of Employment: From: _____ / _____ / _____ To: _____ / _____ / _____



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Position: _____
Company Name: _____
Address: _____
City: _____ State: _____
Zip Code: _____ Telephone# _____

Supervisor: _____
Title: _____
Starting Salary and Title: _____
Ending Salary and Title: _____

Responsibilities: _____

Reason for Leaving: _____

May we contact this employer for a reference: Yes No

Previous Employment (Next most Recent)

Dates of Employment: From: ____/____/____ To: ____/____/____
Position: _____
Company Name: _____
Address: _____
City: _____ State: _____
Zip Code: _____ Telephone# _____

Supervisor: _____
Title: _____
Starting Salary and Title: _____
Ending Salary and Title: _____

Responsibilities: _____

Reason for Leaving: _____

May we contact this employer for a reference: Yes No



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I certify that my answers are true and correct to the best of my knowledge. I authorize you to make such investigations and inquiries of my personal, employment, educational, financial and other related matters as may be necessary for an employment decision. I hereby release employers, schools or individuals from all liability when responding to inquiries in connection with my application.

In the even I am employed, I understand that false or misleading information given in my application or interview(s) may result in discharge.

Signature of Applicant:

Date:
